

Jay G. Foy, Mayor
James Woods, Vice Mayor
Jerry E. Beavers, Council Member
Lawrence Gordon, Council Member
Mark C. Uptegraph, Council Member
John Fenn Foster, Town Attorney
Janice C. Rutan, Town Administrator



TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ January 10, 2013
7:00 p.m.

- I. CALL TO ORDER**
- II. INVOCATION AND PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. APPROVAL OF AGENDA**
- V. APPROVAL OF THE CONSENT AGENDA**
 - a. Approval of the minutes for the November 13, 2012 and December 4, 2012 Workshops; approval of minutes for the November 15, 2012 and December 13, 2012 Regular Meetings**
- VI. PROCLAMATIONS AND PRESENTATION**
 - a. Representative Mark Pafford**
- VII. COMMENTS FROM THE PUBLIC**
- VIII. COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE**
- IX. SECOND READINGS AND PUBLIC HEARINGS**
 - None.**
- X. FIRST READINGS AND REGULAR AGENDA**
- IX. REPORTS**
 - Town Attorney**
 - Mayor**
 - Consultants**
 - Town Administrator**
 - Committee/Delegate Report**
 - Treasurer's Report (included in packet)**
- X. UNFINISHED BUSINESS**
- XI. NEW BUSINESS**
- XII. ADJOURNMENT**

Notice: If any person decides to appeal any decision of the Town Council at this meeting, he/she will need a record of the proceedings and for this purpose; he/she needs to ensure that a verbatim record of the proceedings is made. The record must include the testimony and evidence upon which the appeal is to be based, pursuant to F.S. 286.0105. The Town of Haverhill does not prepare nor provide such verbatim record.

In accordance with the provisions of the American with disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting Janice C. Rutan, Town Administrator at the Haverhill Town Hall, 4585 Charlotte Street, Haverhill, Florida. Phone Number (561) 689-0370 Facsimile Number (561) 689-4317

TOWN COUNCIL REGULAR MEETING
Town Hall Council Chambers
Thursday ~ January 10, 2013
7:00 p.m.
OFFICIAL MINUTES

Pursuant to the foregoing notice, the regular meeting of the Haverhill Town Council was held on Thursday, January 10, 2013 at the Town Hall, 4585 Charlotte Street, Haverhill. Those present were Jay G. Foy, Mayor; James Woods, Mayor; Jerry Beavers, Council Member; Lawrence Gordon, Council Member and Mark C. Uptegraph, Council Member. Also present were Town Attorney Lance Fuchs and Town Administrator, Janice C. Rutan.

CALL TO ORDER

Mayor Foy called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Foy offered the Invocation and led the Pledge of Allegiance.

ROLL CALL

The Town Administrator recorded all members present.

APPROVAL OF AGENDA

There being no substitutions, additions or deletions, the agenda stood as presented.

APPROVAL OF THE CONSENT AGENDA

Approval of the minutes for the November 13, 2012 and December 4, 2012 Workshops; approval of minutes for the November 15, 2012 and December 13, 2012 Regular Meetings

A motion was made by Vice Mayor Woods, seconded by Council Member Gordon and unanimously passed (5-0) to approve the Consent Agenda as presented.

PROCLAMATIONS AND PRESENTATION

Representative Mark Pafford addressed the Town Council. He commented that he was pleased to represent the Town of Haverhill and asked the Council to be sure to keep him informed of all matters of interest and to not be bashful about contacting him. Mayor Foy expressed appreciation to Representative Pafford for his open door policy.

Representative Pafford updated the Council on pending legislation and the impact possible mandated funding would have on the Town. Council Member Beavers noted that the Palm Beach County League of Cities (District II and III) luncheon had invited the legislative delegation to their last meeting and the session proved to be informative and offered a great opportunity for the delegation to share matters of interest with all the Palm Beach County cities.

The Town Council expressed their appreciation to Representative Pafford and thanked him for attending the meeting.

COMMENTS FROM THE PUBLIC

None.

COMMENTS FROM THE PALM BEACH COUNTY SHERIFF'S OFFICE

Other than routine business and residential checks, it was reported that there had been 20 calls that received case numbers involving drugs, civil, burglary, domestic, battery, suicide and vandalism. The burglary took place at 5023 Club Road. Joseph Roche, Director of Public Safety reported that the construction site at Sunset Isles had 50 buckets of drywall compound stolen. They had noticed a suspicious person taking photographs which may have alerted the perpetrators to the delivery of the drywall.

SECOND READINGS AND PUBLIC HEARINGS

None.

FIRST READINGS AND REGULAR AGENDA

None.

REPORTS

Town Attorney

None.

Mayor

Mayor Foy reported that at the Palm Beach County District II and III luncheon meeting, the delay in reimbursement to the cities participating in the EECBG Grant was discussed. The Municipal Energy Conservation Coalition (MECC) made up of Atlantis, Haverhill, Lantana, Ocean Ridge and Palm Beach Shores had complied with the terms of the grant award, yet the State, who had gone through 2 coordinators since, was continually asking for additional information above what had been required. The City of Atlantis would be sending a letter to the Department of Energy Director and perhaps pursue remedy through legislators and others at the State level. Mayor Foy would be drafting a letter to send after favorable review from the Town Attorney.

Consultants

None.

Town Administrator

The Town Administrator disclosed that the purchaser of 930 Briarwood Drive was Wayne Cameron, the contract employee of MT Causley acting as the Town's Building Official. The contract between the buyer and seller had been signed prior to Council taking any action on the reduction in lien and it was the opinion of the Town Attorney that there had been not ethical violation and or conflict of interest as the town had not been made aware the purchaser until after the deal had closed.

Committee/Delegate Report

The following meetings were announced:

January 16, 2013 NPDES Steering Committee

January 17, 2013 Special Events Committee

January 22, 2013 Code and Ordinance Committee

January 23, 2013 General Membership meeting of the Palm Beach County League of Cities sponsored by the **Town of Haverhill**, City of Atlantis and SWS.

Council Member Beavers reported the following matters had been discussed at the Palm Beach County District II and III meeting the previous day:

Grants, Banking, Palm Beach County General membership meeting, Charter Schools, MSTU for PBSO and the Economic Task Force.

Council Member Beavers also reported on a vendor, Smart Procure, in which a municipality could search their website and receive competitive bidding prices on all purchases. The Town Administrator agreed to look into the program.

Treasurer's Report

Included in packet.

UNFINISHED BUSINESS

The Town Administrator reported that the matter of the variance request for 4605 Grove Street would be heard by Council February 14, 2013.

Director of Public Services Joseph Roche reported that the speed trailer had been on Belvedere Road and he would be receiving a report from the PBSO showing results. He had also noted that PBSO vehicles had been parked on Belvedere Road with lights flashing in an effort to slow traffic.

NEW BUSINESS

None.

ADJOURNMENT

With no further business to come before the Town Council, the meeting adjourned at 7:40 p.m.

Approved: February 14, 2013



Janice C. Rutan, Town Administrator



Jay G. Foy, Mayor